

PITTSBURGH-MT. OLIVER INTERMEDIATE UNIT

September 18, 2013

Agenda

I. COMMITTEE ON EDUCATION

A. Consultants/Contracted Services

1. Common Core Coach – Marie Margaret Wolf

II. COMMITTEE ON BUSINESS

A. Payments Authorized

1. Daily Payments

B. General Authorization

2. COBRA
3. Amendment Title I Non-Public

Board Action Information Sheet

ED-1

Action Item #

September 2013

Action Month

EXCELLENCE
FOR ALL

Linda M. Baehr

Submitted By

Linda M. Baehr

Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Marie Margaret Wolf, S.C.

1900 Pioneer Avenue

Pittsburgh, PA 15226

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

<input checked="" type="checkbox"/> Individual	<input type="checkbox"/> Minority	<input checked="" type="checkbox"/> Non Minority	<input type="checkbox"/> Male	<input checked="" type="checkbox"/> Female	<input checked="" type="checkbox"/> City Resident	<input type="checkbox"/> Non-Resident
<input type="checkbox"/> Company	<input type="checkbox"/> Profit	<input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE		<input type="checkbox"/> Pennsylvania	<input type="checkbox"/> Pittsburgh
					<input type="checkbox"/> Allegheny County	

- ☒ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ \$54,000.00

Account Number(s)

Rate of Payment \$300.00 per day

Resp. Fund Func. Obj. Amount

☐ General Fund:

Department

☒ Supplemental Fund

Title II-A

Account Name

		10	2270	329	\$54,000.00

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

Authorization is requested to enter into contract with Sister Marie Margaret Wolf, S.C., to work with the teachers in the Diocese of Pittsburgh Elementary Schools within the PMOIU2 region. Sister Marie Margaret will serve as an academic coach and will work up to one hundred and eighty, seven-hour days for one year at the rate of \$300 per day during the 2013-2014 school year.

Total payment is not to exceed \$54,000.00 from account 10.2270.329.100.018.000.

This amount is payable from the Intermediate Unit's Title II-A Improving Teacher Quality federal grant for staff development for non-public schools.

Who will the services benefit?

The teachers and ultimately the students, of the Diocese of Pittsburgh Elementary Schools within the PMOIU2 region.

Where will the services occur? (location)

The Diocese of Pittsburgh Elementary Schools within the PMOIU2 region during the 2013-2014 school year.

Additional person(s) accountable for this tab

Board Action Information Sheet

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The operating period shall be from October 1, 2013 to June 30, 2014.

Explain why an external contract is necessary to provide these services?

This is for non public schools - Title II-A - and the amount of money varies; therefore, the IU could not fund these positions.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

The focus of the coach's work will include supporting teachers as they: develop more student-centered learning environments; differentiate lessons based upon students' skills and abilities; integrate technology into their lessons; use performance assessments and examine student work; and examine Terra Nova data and implement recommendations from the Connections Program.

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Contractor will keep data and logs for each school and professional development they are involved with.

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☒ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☒ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

Additional Information:

Personal Information:

Marie Margaret Wolf 1900 Pioneer Avenue, Pittsburgh, PA 15226 412-952-6653

Board Action Information Sheet

BU-1

Action Item #
September 2013
Action Month

EXCELLENCE
FOR ALL

Linda M. Baehr
Submitted By/
Sandy Uhlyar
Person Accountable

PAYMENTS AUTHORIZED

- ☐ Teachers ☐ Students ☐ Outside Firm or Person
☐ Other Staff ☐ Parents

Name: _____
Address: _____

- ☐ Security Clearance has been obtained. ☐ Resume is attached.
☐ Security Clearance will be obtained before contractor begins work.
☐ Security Clearance not needed, as contractor will not be working with children.

Payment Data

Total Cost This Action:	_____	Account Number(s):				
		Resp	Fund	Func	Obj	Amount
<input type="checkbox"/> General Fund	_____	_____	_____	_____	_____	_____
	Department	_____	_____	_____	_____	_____
<input type="checkbox"/> Supplemental Fund	_____	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

It is recommended that the list of payments made for the month of August 2013 in the amount of \$420,782.24 be ratified, the payments having been made in accordance with the Rules in Effect in the Intermediate Unit and the Public School Code.

(Information is on file in the Business Office of the Intermediate Unit)

Who will this benefit?

Where and when will the activities/services occur? (location)

Additional person(s) accountable for this tab

Board Action Information Sheet

BU-2

Action Item #

September 2013

Action Month

EXCELLENCE
FOR ALL

Linda Baehr

Submitted By

Sandy Uhlir

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$180.00</u>	Account Number(s):				
<input checked="" type="checkbox"/> General Fund		Resp	Fund	Func	Obj	Amount
			10	2500	390	\$180.00
<input type="checkbox"/> Supplemental Fund						
	Department					
	Name					
	Name					

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, that the Board of Directors of the Pittsburgh-Mt. Oliver Intermediate Unit authorize its proper officers to enter into an agreement with AMCA Systems, LLC for the period October 1, 2013 through September 30, 2014 to provide COBRA administration services to the Intermediate Unit for its group Dental health plan under the Health Care Portability and Accountability Act of 1996. The rates charged to the Intermediate Unit, and billed monthly, will be \$3.00 per individual billed. AMCA will also collect a fee of 2.0% of the amount billed from each individual enrolled in the plan for the duration of their enrollment in the program.

Total amount not to exceed \$180.00 from account 10.2500.390.010.111.000.

Who will this benefit?

Where will the activities/services occur and how was this school/location selected? (if applicable)

Additional person(s) accountable for this tab

Board Action Information Sheet

BU-3

Action Item #

September 2013

Action Month

EXCELLENCE
FOR ALL

Linda M. Baehr

Submitted By

Sandy Uhlvat

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	_____	Account Number(s):				
		Resp	Fund	Func	Obj	Amount
<input type="checkbox"/> General Fund	_____	_____	_____	_____	_____	_____
	Department	_____	_____	_____	_____	_____
<input type="checkbox"/> Supplemental Fund	_____	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____

District Goals: ☒ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the Pittsburgh-Mt. Oliver Intermediate Unit #2 authorize its proper officers to amend Item #3, Committee on Education, General Authorization previously amended by the Board on April 24, 2013. (Original approval date of August 22, 2012, Item #2, Committee on Education). This amendment is in relationship to Pittsburgh Public Schools Item #25.

REASON FOR AMENDMENT:

Funds that were originally set-aside in the 2012-2013 Title I budget for Supplemental Education Services and School Choice were not fully utilized through June 30, 2013. As a result, the remaining funds are required to be shared with the non-public schools. The total amount of this increase is \$266,716.00

ORIGINAL ITEM:

RESOLVED, That the Board of Directors of the Pittsburgh-Mt. Oliver Intermediate Unit #2 authorize its proper officers to enter into an agreement with the School District of Pittsburgh, in the amount of \$1,193,656, whereby the Intermediate Unit will provide Title I administrative, instructional, and other program services to eligible non-public schools within the City of Pittsburgh under the equitable participation provisions of the No Child Left Behind Act of 2001. Contract period to be July 1, 2012 through August 31, 2014.

Who will this benefit?

All Title I students in non-public schools in the City of Pittsburgh will benefit from these services.

Where will the activities/services occur and how was this school/location selected? (if applicable)

Various non-public schools in the City of Pittsburgh.

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

AMENDED ITEM:

RESOLVED, That the Board of Directors of the Pittsburgh-Mt. Oliver Intermediate Unit #2 authorize its proper officers to enter into an agreement with the School District of Pittsburgh, in the amount of \$1,460,372, whereby the Intermediate Unit will provide Title I administrative, instructional, and other program services to eligible non-public schools within the City of Pittsburgh under the equitable participation provisions of the No Child Left Behind Act of 2001. Contract period to be July 1, 2012 through August 31, 2014.